

## Draft Timeline 14<sup>th</sup> Australian Society for Agronomy Conference

Stage	Item	Responsibility	Date
1. Set up	Set up conference website	TRI	Sept 07
	Set up Author Gateway	TRI	30 Sept 07
2. Abstracts	<b>Call for abstracts</b>	<b>ASA/TRI</b>	<b>1 Oct 07</b>
	Abstract submission closes	ASA/TRI	15 Feb 08
3. Papers/ Registrations	Acceptance/rejection of abstracts. Invitation to submit full papers	ASA/TRI	1 Mar 08
	<b>Early bird registration opens</b>	<b>EPP</b>	<b>1 Mar 08</b>
	<b>Reviewer list finalised.</b> Allocate papers for review Finalise draft program	<b>ASA</b>	<b>30 Mar 08</b>
	<b>Papers submission closes</b>	<b>TRI</b>	<b>30 Apr 08</b>
4. Review	Reviews commence	ASA/TRI	1 May 08
	Reviews completed		30 Jun 08
	Papers returned to authors		30 Jun 08
	<b>Early bird registration closes</b> <b>Normal registration opens</b>	<b>EPP</b>	<b>30 Jun 08</b>
5. Edit	Editing commences	ASA/TRI	15 Jul 08
	Editing finalised	ASA/TRI	31 Jul 08
	Authors confirmed as paid delegates	TRI	31 Jul 08
6. Publish	Copy for Abstract handbook finalised	EPP/TRI	7 Aug 08
	<b>Publishing commences</b>	<b>TRI</b>	<b>14 Aug 08</b>
	Publishing completed	TRI	4 Sept 08
7. Conf	<b>Registration closes</b>	<b>EPP</b>	<b>15 Sept 08</b>
	<b>Conference commences</b>	<b>ALL</b>	<b>21 Sept 08</b>